

Shaheed Bhagat Singh State Technical Campus, Ferozepur (Polytechnic Wing)

Dated: 21 May, 2014

Ref.: SBS/POLY/ 112

REGISTRATION NOTICE

For Session July-Dec, 2014

Stage-1 Fee Voucher

Blank Fee Voucher (Poly Wing) can be downloaded from college website 'www.sbsstc.ac.in' and can be filled by hand after mentioning requisite registration fee.

Stage-2 Fee deposit

Fee [Localite/Day Scholar Registration Fee] can be deposited in any branch of **State Bank of Patiala** only in India using Fee Voucher **1st July, 2014 onwards**. Poly Wing Fee Account Number (**65119586962**) and IFSC Code of SBoP, (SBSSTC Branch) (**STBP0001175**) have been mentioned on the Fee Voucher. Hostel related fee will be deposited in cash in concerned hostels after allotment of the rooms.

Stage-3 Registration Form

The set of Registration forms (consisting of Department copy, Hostel copy and student copy) can be obtained from Mr Amritpal Singh (Lab Attd - Poly Wing) or can be downloaded from website 'www.sbsstc.ac.in'.

Stage-4 No Dues

Get required No dues on the Registration Forms at earmarked locations.

Stage-5 Registration

Submit your completed Registration Forms along with

- (i) Passport size colored photograph pasted at earmarked location on each form
- (ii) Copy of Fee Voucher/College Fee Receipt
- (iii) College Receipt of late fee, if applicable.

For SC/ST studying under Post Matric Scholarship Scheme, following documents are additionally required to be enclosed along with the above mentioned documents:--

- (iv) **Original Copy** of Affidavit (**for financial year 2014-15**) on Rs.25/- Stamp paper for low income (Less than 2.5 lacs) duly attested by Tehsildar/Nautary (issued after 1st April, 2014)
- (v) Attested Photocopy Residence Certificate (issued by competent authority)
- (vi) Attested Photocopy SC Certificate (issued by competent authority)
- (vii) Saving Bank Account No ('self' / student's name) of State Bank of Patiala (College Branch only)
- (viii) Photostat copy of Aadhar Card (UID)

- NOTE:**
1. **Date of completing Stage-5 of registration process will be considered as the date of registration. Late fee to be deposited by a student will be determined on the basis of date of registration/submission of completed Registration Form to concerned Deptt I/c or Academic Incharge.**
 2. **Hostel related fee will be deposited in cash in hostels after allotment of the rooms.**
 3. **UMC Cases:** The Students against whom UMC cases are pending will be registered provisionally on submission of an affidavit in this regard.

Registration Fee details are given below:--

Date of Registration Without fine	Class	Hosteller / Localite	Fees	Registration with fine	Start of classes
14th and 15th July, 2014	3rd Sem Non-LEET	Day Scholar (Localite)	Rs.23,276/-	Registration will be allowed after due date by paying late registration fine of Rs. 1000/-per week Last date of Registration is 14th Aug, 2014	16th July, 2014
		Tuition Fee Waiver (Localite)	Rs.12,276/-		
		SC/ST PMSS	Rs.6,241/-		
		Hostel Fee (to be deposited in concerned Hostel)	Rs.2,883/-		
	5th Sem LEET	Day Scholar (Localite)	Rs.23,726/-		
		Tuition Fee Waiver (Localite)	Rs.12, 726/-		
		SC/ST PMSS	Rs.6,691/-		
		Hostel Fee (to be deposited in concerned Hostel)	Rs.2,883/-		
	5th Sem Non-LEET	Day Scholar (Localite)	Rs.21,776/-		
		Tuition Fee Waiver (Localite)	Rs.10, 776/-		
		SC/ST PMSS	Rs.4,491/-		
		Hostel Fee (to be deposited in concerned Hostel)	Rs.2,883/-		
Fee for 2011 Batch students (Detainee students – Reverse case) Day Scholar			Rs.21,776/-		

- (A) Detainee students (July-Dec,2013 session) seeking re-admission in the current session must deposit demand draft of Rs.100/- in favour of "Secretary, Punjab State Board of Technical Education & Ind Trg, Chandigarh", payable at Chandigarh and an application form for re-admission along with Registration Form to their concerned Deptt I/c's on 14th July, 2014
- (B) Fee with late fee after the date of Registration will be collected in the Poly Wing Accounts Section.
- (C) **The Registration will be done only if the student comes in person.**
- (D) All the students are advised to get themselves registered on the date of their Registration, and start attending classes from the date of start of classes, as their attendance will be considered from the date of start of classes, even if they get their Registration later than the prescribed date of Registration. As per the State Board's rules, students having attendance less than 75 % of all lectures and tutorials and less than 75 % of practicals respectively in each session separately and further has secured less than 60% attendance in each subject (theory and practical separate by in each session) will be detained on the basis of attendance. Such students will not be eligible to appear / sit in the final Board Exams of **Dec, 2014** and will have to repeat the entire semester along with their immediate junior batch as regular students, by depositing fee afresh.

(Principal – Poly Wing)